



## Wheeler Soil and Water Conservation District

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Board of Directors Meeting  
Notice and Agenda  
December 18, 2025 • 6PM

2. Agency Reports
    - a. MJD-BC Watershed Council, Debbi Bunch
    - b. OACD, Andrea Kreiner / Jan Lee
    - c. NRCS, Jessica Jones
    - d. FSA, Adrianna Salutregui
    - e. ODA-AgWQ, Brent Smith
    - f. ODA-OSWB, Dan Son
    - g. OWEB, Amy Charette
    - h. ODFW
    - i. ODF
    - j. CTWS
    - k. US-FS Ochoco
    - l. Others
  3. District Reports
    - a. District Manager, Cassi Newton
    - b. Conservation Technician, Brooke Moore
    - c. Conservation Technician, Kristen Neuburger
    - d. Conservation Technician, Laurel Tappert
    - e. Office Assistant, Robin Champagne
  4. Monthly Business
    - a. Review and approve minutes
      - i. November 20<sup>th</sup>, regular meeting
    - b. Review and approve financial report
      - i. November
    - c. Review and approve accounts payable
      - i. November
  5. Upcoming Meetings & Events
    - a. Staff Meeting, every Monday
    - b. December
      - i. 16<sup>th</sup> LJDWG Meeting, 10am virtual
      - ii. 18<sup>th</sup> OCEAN Board Meeting, 1pm virtual
      - iii. **18<sup>th</sup> SWCD Board Meeting, 6pm Spray**
      - iv. **25<sup>th</sup> Christmas Day, OFFICE CLOSED**
  - a. January
    - i. **1<sup>st</sup> New Year's Day, OFFICE CLOSED**
    - ii. **Wheeler SWCD Annual Meeting, 6pm**
  5. Upcoming Deadlines
    - a. December
      - i. 17<sup>th</sup> ODA OSWB Weed Grants
      - ii. 31<sup>st</sup> Accomplishments/Report/Audit to ODA
  6. District Management
    - a. Matters of Record (*discussion*)
    - b. Annual Report (*discussion*)
    - c. Annual Meeting (*discussion*)
    - d. Childcare Contract (*discussion*)
    - e. Card Authorization (*action*)
    - f. Property (*discussion/action*)
  7. Legislation
    - a. None
  8. Projects/Programs
    - a. USFS BAER/BAR (*discussion*)
    - b. Forest Collaborative (*discussion*)
  9. Partners
    - a. None
  10. Business Not Listed
- Next Meeting:** January 8, 2026 ANNUAL MEETING
- The Chair or District Manager must approve additions to the agenda.*

**Meeting Location:** The Rock (610 Willow St) in Spray, OR 97874

**To Join from a computer or smartphone:**

<https://global.gotomeeting.com/join/954414701> (Contact the office for meeting password)

**To dial in using a phone:** (571) 317-3122 (Access Code: 954-414-701)