

**WHEELER SOIL & WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS
AGENDA ITEM DETAILS
January 27, 2022**

●UPCOMING MEETINGS & EVENTS

Feb 23rd & 24th : Oregon State Weed Board Meeting

Agenda: https://www.oregon.gov/oda/programs/Weeds/Pages/WeedBoard.aspx?utm_medium=email&utm_source=govdelivery

Please join the virtual meeting from your computer, tablet or smartphone at
<https://global.gotomeeting.com/join/888574205>

You can also dial in using your phone
United States: +1 (872) 240-3212
Access Code: 888-574-205

Mar 1st : AgriMet Coordination Meeting

Please join the meeting from your computer, tablet or smartphone.
<https://meet.goto.com/161647013>

You can also dial in using your phone.
United States: +1 (224) 501-3412
Access Code: 161-647-013

Mar 3rd : NRCS Local Work Group Meeting

Join ZoomGov Meeting
<https://www.zoomgov.com/j/1603771351>

Meeting ID: 160 377 1351
Dial by your location +1 551 285 1373 US

LJDWG Meeting

Join with Google Meet
<meet.google.com/zqf-idhm-xjm>

Join by phone
(US) +1 502-518-3127
(PIN: 410939112)

●UPCOMING DEADLINES

NFWF Conservation Partners Program Application

<https://www.nfwf.org/programs/conservation-partners-program>

ODFW Conservation and Recreation Fund Application

<https://www.dfw.state.or.us/conservationstrategy/OCRF/>

General CRP Signup

<https://www.fsa.usda.gov/programs-and-services/conservation-programs/conservation-reserve-program/#:~:text=The%20General%20CRP%20signup%20runs,their%20local%20USDA%20Service%20Center.>

●DISTRICT MANAGEMENT

Finance Manager Transition

Cassi continues to make progress with setting up QuickBooks and her certification training

No motion is necessary

Office Lease

Randy has reached out to Judy again and is still awaiting a response.

No motion is necessary – Discussion to be tabled until March

Director Recruitment

Jim Bob would like to recommend the Board requests interested persons attend a number of meetings prior to the Board making a decision to appoint. He will elaborate further on his recommendation at the meeting.

The At-Large position has been declared vacant and can be filled by appoint at any time.

The Zone 4 position will be declared vacant on April 1, 2022 and can be filled by appoint after that date.

No motion is necessary

Employee Evaluations

The evaluations were postponed due to a COVID exposure and schedule conflicts.

No motion is necessary – Discussion to be tabled until March

Public Meeting Policy Revisions

Cassi revised the Public Meeting Policy to include the revisions to ORS 192.670. In addition, she added a cheat sheet of Robert's Rules of Order to the end of the policy. Randy reviewed and approved the policy to be presented to the Board.

Motion needed: Approve and adopt the revised Public Meeting Policy

COVID Policy Review

District Management recommends to terminate the COVID policies. These policies were adopted in November 2020 and are substantially outdated compared to the current recommendations. The District is not required to maintain policies due to having less than ten (10) employees. An excerpt will be included in the new Handbook being drafted that will include a blanket coverage of the District abiding by all OSHA/OHA requirements.

Motion needed: Terminate the COVID policies adopted in November 2020

●PROJECTS/PROGRAMS

AgiMet Weather Stations

Randy will provide an update.

No motion is necessary

OWEB Open Solicitation

The staff are currently working on three applications to be submitted. There are four additional project opportunities that may also be applied for.

No motion is necessary

SDAO Internship Grant

Cassi completed the application for funding to hire a work-study employee for 10 weeks during the summer. SDAO will fund up to \$3,000 in funding and requires an equal match. The application is included in the packet for consideration.

Motion needed: Approve to hire a work-study employee * details must be included in the motion after discussion by the Board**

ODA Strategic Implementation Areas (SIA)

According to the update provided in the SWCC meeting, ODA will begin planning the 2024-2028 SIA schedule this spring and will be reaching out to districts for insight/input soon.

No motion is necessary

●PARTNERS

Mid John Day – Bridge Creek Watershed Council Agreement

The second work group meeting was postponed due to a COVID exposure and schedule conflicts.

No motion is necessary – Discussion to be tabled until March

NRCS Local Work Group Meeting

The meeting will be held virtually again this year and the link to attend is at the top of this document. Everyone is encouraged to attend if able. Directors are welcome to come to the District office to attend, if internet service is of concern.

No motion is necessary