



Wheeler Soil and Water Conservation District

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Board of Directors
Special Meeting Minutes
October 11, 2022

Directors

James Collins

Anna Thomas

Wayne Lindquist

Assoc. Directors/Emeritus

Zach Bruce

Employees

Cassandra Newton

Brooke Moore

Others Present

Gabe Williams, RSI

The board meeting was called to order by Chair Collins at 7:23 a.m. by his computer.

1. **District Management**

a. **Staffing**

Cassi presented the position descriptions she drafted for the District Manager, Conservation Manager and Office Assistant positions. The Board discussed the qualification requirements and suggested the education and experience be listed as preferred and not required.


Due to not having a quorum present, there was no further discussion or motions made.

Next Meeting October 27, 2022

The board meeting was adjourned by Chair Collins at 7:35 a.m. by his computer.

Respectfully submitted by Cassandra Newton


James Collins, Chair


Cassandra Newton, Administrative Manager

Meeting Location: Virtual

To Join from a computer or smartphone:

<https://global.gotomeeting.com/join/954414701> (Contact the office for meeting password)

To dial in using a phone:

(571) 317-3122 (Access Code: 954-414-701)